

# **S & D MUSIC STUDIO**

## **Contract for Long-Term Coaching**

1. **SCHEDULING.** Private Coaching Sessions are scheduled for 60 minutes once a week on weekday afternoons and evenings, with Sessions after 5:30 pm subject to rescheduling due to director's performance commitments. You may also change your Session time during the year if needed in order to avoid other conflicts, subject to available times. Sessions are taught in two Semesters during the school year with each Semester culminating in an optional, but highly recommended, Recital where solos and small ensembles are performed and which family and friends are invited to attend; and an optional six-week Summer Semester is also offered.

2. **ATTENDANCE.** Please arrive on time in order to receive the full benefit of your Session. If you cannot attend your scheduled Session time, 24 hours advance notice will be needed in order to reschedule, subject to available times, as there will be no refund given. In the event of illness or emergency please call as soon as possible, as two Sessions missed without notice may result in termination of your Sessions without refund. If you know you will miss a Session due to vacation, surgery, etc., and you make arrangements prior to the first of the month, you will not be charged. If you no longer wish to continue Sessions you must notify the studio at least one week prior to the end of the month or you will be charged for the entire following month prior to your automatic termination.

3. **FEES.** Coaching Fees are \$120.00 per month and are due on or before the first scheduled Session of the month, with a 10% per week late fee assessed unless you make prior arrangements. A 10% discount is offered for the first and second Semesters if full payment is received the first month (5% the second month), and additional enrolled family members receive a 30% discount. A \$20.00 annual Materials Fee is charged in order to cover the costs of the Member Handbook and pages, miscellaneous handouts, newsletters, recitals, etc., and this fee is not refundable. Method books, solos, and reeds will be provided by the Studio at cost as advised, and other accessories are available by special order several times throughout the year.

Member's signature \_\_\_\_\_

Parent's signature \_\_\_\_\_

Coach's signature \_\_\_\_\_

Date \_\_\_\_\_